# (Public) Facility-at-a-Glance Report Fact Sheet

*Summary: User-specified criteria return a list of facilities by name, address, city, or county. The user can drill down to information on a facility's place ID then to information on the facility's regulatory measures, violations, enforcement and inspections.*

## Using the Report (Navigation)

### Location

This report is located on the Public Reports web site at http://www.waterboards.ca.gov/water_issues/programs/ciwqs/publicreports.shtml. You can also navigate from the Water Boards home page (www.waterboards.ca.gov) by clicking on the Water Quality Link and then clicking on the California Integrated Water Quality System (CIWQS) link. The third paragraph contains a link to the Reports page.

### Search Criteria

The first, second, and third criteria are free text boxes and are optional.

The other search criteria are optional. You may choose to use any or a combination of the criteria, but if you don't select anything, you will not return any of the records.  At least one criterion must be filled for the search to return anything.

The City and County criteria are "pick lists." These display several items and have a scroll bar on the right side. A pick list allows the user to select multiple values. Hold down the Ctrl button and left click to select multiple values in any order. Hold down the Shift key and left click to select everything between two values. Hold down Ctrl and left click to deselect.

The final gray button, "Generate Report," starts the query.

### Hyperlinks

The Place ID hyperlink takes the user to the list of details of the individual facility.

At the Facilities-at-a-Glance Report Summary level, the user has the option of a printer friendly version or downloading the report into Excel. By clicking the "Refine Search" hyperlink, the user can go back to the search screen where previously chosen criteria are saved. "Go Back to Facilities at a Glance List" or the back button will take the user to the previous screen.

Columns can be sorted by clicking on the column header hyperlink. Clicking on the same heading twice will sort in reverse.

## Search Criteria

Search by:
- Facility name
- Address
- Zip code
- City/Cities
- County/Counties

## Summary Reported Headings

- Place ID
- Place Name
- Address
- County

## Detailed Report Headings

- Facility General Information
- Related Parties
- Regulatory Measures
- Violations
- Late Report MMP Violations
- Effluent MMP Violations
- MMP Exempt Violations
- Enforcement Actions
- Inspections

The detailed facility screen displays general information about the facility and the associated organizations and persons. It also shows the linked regulatory measures, violations, enforcement actions, and inspections. Each of these sections displays the appropriate CIWQS identifier, basic information related to that section, and the total number of entries for that section. For example, the Regulatory Measures section has the following headings: Regulatory Measure ID, Regulatory Measure Type, Program, Order No., Effective Date, Expiration Date, and Status.

From this page, the user can return to the Facilities-at-a-Glance list, can refine the search (previous search is saved), print, or export the report to excel.

At the bottom of each reporting level is a hyperlink to go "Back to Main Page." It will take you to the Public Reports web site.

## How current is the data?

This report is on a nightly refresh schedule, which means that changes made in CIWQS will not be reflected until the next day. Reports are constructed from all entered data as of the close of business the previous day. If the refresh fails, the data in the report will be stale. Please notify the CIWQS Help Center (866-792-4977 or ciwqs@waterboards.ca.gov) if you believe a report has not been refreshed.

Note: Regional Boards are in the process of entering backlogged data. As a result, data may be incomplete.

## More information

For more information about a particular violation, please note the Violation ID and contact Erin Mustain or Jarma Bennett (see contact information). To dispute a violation, please contact your Regional Water Board contact person and refer to the Violation ID.

### Report Facts

- Public report that is also available to staff
- Updated nightly
- Exportable to Excel

### Contact Information

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